

Minutes of the Meeting of the Board of Studies (English)

The meeting of the Board of Studies (English) was held on 9th July, 2020 in the Department of English between the two sessions such as Morning Session from 10.00 a.m. to 11.30 a.m. and evening Session from 05.00 p.m. to 07.15 p.m. through the Zoom App. The meeting was presided with the following concerns on the agenda.

Agenda:

- i. To welcome all the members of BoS
- ii. To review old syllabus for S. Y. B. A.
- iii. To discuss about changes in the syllabus
- iv. To discuss the criteria of the internal assessment of S. Y. B. A. students
- v. To discuss the patterns related with the semester end external examination
- vi. To commence value added as well as skill based courses
- vii. Any other subject with the permission of the Chairman

The following members were present for the meeting:

1. Dr. Laxman Balasaheb Patil	Chairman	(BoS English)
2. Mr. Diwakar A. Patankar	Member	(BoS English)
3. Dr. Shivaji Dhondiram Sargar	Member	(VC Nominee)
4. Prof. (Dr.) Satish R. Ghatage	Member	(Subject Expert Other than Parent University)
5. Dr. Thorat Rajendra Ramchandra	Member	(Subject Expert Other than Parent University)
6. Dr. Atul Yashwant Pitre	Member	(Invited Subject Expert)
7. Mr. Santosh Sadanand Gavandi	Member	(BoS English)
8. Mrs. Snehalata Sadashiv Pujari	Member	(BoS English)
9. Dr. Varsha Shirish Phatak	Member	(BoS English)

Dr. Laxman Balasaheb Patil, Chairman of the BoS in English, heartily, welcomed all the external members present for the meeting. He, further on, introduced all the members with each other by expressing her sense of gratitude. He commenced the meeting through the Zoom App with a thorough overview on the agenda.

Agenda-

i) To review and change in the current syllabus for S. Y. B. A.

Dr. Laxman Balasaheb Patil, Chairman of the BoS, overviewed the old syllabus of the S. Y. B. A. He extended his views by saying that some of the topics be replaced by the new ones due to the extreme difficulty level. Therefore, he, deliberately, emphasized on the changes be taken place in the current syllabus. He discussed about some of the topics related with the unit 1, 2 and 3 in the Paper II and unit 1, 2 and 3 in the paper III of the current syllabus for the semester III and IV and be replaced by some changes taken place in the units 1, 2 for the semester III and the units 1, 3 for the semester IV of the Paper II and the unit 2 for the semester III and the units 2, 3 for the semester IV of the Paper III. The detailed information of the reforms made in the new syllabus is attached hereto as the Annexure I.

Resolution:

It is unanimously resolved that the changes made in the syllabus were accepted.

Proposed by: Dr. Laxman Balasaheb Patil

Seconded by: Dr. Shivaji Dhondiram Sargar

ii) To discuss the criteria of the internal assessment of S. Y. B. A. students

Dr. Laxman Balasaheb Patil, Chairman of the BoS, initiated the discussion on the pattern of internal examination. He furthered on that the pattern for the internal assessment for the S. Y. B. A. students be of 30 marks comprising of 1 class test for 10 marks. He evoked that the 10 marks be assigned for the various classroom activities such as seminar, research projects, problem solving, participation in online courses, open book examination etc. and the rest 10 marks be classified into such as the 5 marks for attendance and 5 marks for active participation in the classroom. Mr. P. P. Jadhav, the BoS member, extended this discussion by adding the views that the additional examination be conducted for the students who remain absent for the internal test, wherever they represent the college.

Resolution:

It is unanimously resolved that the evaluation criteria for the internal examination were accepted.

Proposed by: Dr. Laxman Balasaheb Patil

Seconded by: Prof. (Dr.) Satish R. Ghatage

iii) To discuss the criteria for the External examination of S. Y. B. A. students

Continuing with the previous one, Dr. Laxman Balasaheb Patil, Chairman of the BoS, initiated the discussion regarding the external examination of the S. Y. B. A. He suggested that the paper pattern

for the external examination for the paper II for 70 Marks be as following:

Third Semester End Examination	Duration: 2.30 Hours	Marks: 70
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Question 1: Essay on Unit 1 (one out of two)

(A-Essay or B-two short notes out of three):	20 Marks
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Question 2: Essay on Unit 2 (one out of two):	20 Marks
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Question 3: Essay on Unit 3 (one out of two):	20 Marks
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Question4: Short Notes on Unit 2 and 3 (two out of three):	10 Marks
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Fourth Semester End Examination	Duration: 2.30 Hours	Marks: 70
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Question 1: Essay on Unit 1 (one out of two)

(A-Essay or B-two short notes out of three):	20 Marks
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Question 2: Essay on Unit 2 (one out of two):	20 Marks
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Question 3: Essay on Unit 3 (one out of two):	20 Marks
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Question4: Short Notes on Unit 2 and 3 (two out of three):	10 Marks
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And the paper pattern for the external examination for the paper III for 70 Marks is as following:

Evaluation Pattern:

Third Semester End Examination	Duration: 2.30 hrs.	Marks: 70
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Question 1: Short notes on Unit 1 (two out of four):	20 Marks
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Question 2: Essay on Unit 2 (one out of two: A or B):	20 Marks
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Question 3: Essay on Unit 3 (one out of two: A or B):	20 Marks
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Question 4: Short notes on Unit 2 and 3 (two out of four):	10 Marks
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Evaluation Pattern:

Fourth Semester End Examination	Duration: 2.30 hrs.	Marks: 70
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Question 1: Short notes on Unit 1 (two out of four):	20 Marks
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Question 2: Essay on Unit 2 (one out of two: A or B):	20 Marks
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Question 3: Essay on Unit 3 (one out of two: A or B):	20 Marks
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Question 4: Short notes on Unit 2 and 3 (two out of four):	10 Marks
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Resolution:

It is unanimously resolved that the paper pattern for the external examination was accepted.

Proposed by: Dr. Laxman Balasaheb Patil

Seconded by: Dr. Thorat Rajendra R.

iv) To prepare the panel of external paper setters and examiners

Dr. Laxman Balasaheb Patil stepped ahead regarding the discussion about the need of external paper setters and examiners. He suggested that the two paper setters for each paper from other colleges in the vicinity around for both the sake of building the quality ratio and the convenience. It was accelerated that the responsibility of the question paper and evaluation be shouldered by the subject faculty for allotted curriculum. It was, hereafter, conveyed that the examiners be from the colleges in the vicinity around for the sake of convenience and availability.

Resolution:

It is unanimously resolved that the list of external paper setters and examiners was finalized.

Proposed by: Dr. Laxman Balasaheb Patil

Seconded by: Dr. Atul Yashwant Pitre

v) To commence value added as well as skill based courses

Dr. Atul Yashwant Pitre, the BoS member, advised that the department as a whole should commence the value added as well as skill based courses as per its convenience. He extended his views by saying that it is a need of era in which the employability fundamentals relied on the skills. Related with this, the BoS put-forth The Certificate Course in Phonetics as a value added course. In addition to that it is said that the department be expected to commence at least one skill based course per semester in the current academic year as per the convenience.

Resolution:

It is unanimously resolved that The Certificate Course in Phonetics was finalized.

Proposed by: Dr. Atul Yashwant Pitre

Seconded by: Dr. Thorat Rajendra R.

vi) Any other subject with the permission of the Chairman

Dr. Laxman Balasaheb Patil initiated the discussion regarding the acquaintance of the paper Functional English for S. Y. B. A. He added the need saying university offers only two papers without a choice. Being an autonomous colleges' department, the department seeks the need of a choice and, therefore, regarding this sake, Functional English paper is designed. It is expected that the students can choose any two papers out of three such as paper II, Paper III and Functional English.

Resolution:

It is unanimously resolved that the Functional English be run as a paper of choice of the students.

Proposed by: Dr. Laxman Balasaheb Patil

Seconded by: Dr. Shivaji Dhondiram Sargar

Dr. Laxman Balasaheb Patil expressed vote of thanks on behalf of the department as well as the college regarding the incredible contribution of all the members of the BoS for their valuable

suggestions in designing the new curriculum.

The meeting summed up at 07.15 p.m.
