



**FIRST YEAR OF BACHELOR OF ARTS  
SKILL ENHANCEMENT COURSE (SEC) REVISED SYLLABUS  
ACCORDING TO CBCS NEP2020**

**COURSE TITLE: DATA COLLECTION METHODS  
SEMESTER-I, W.E.F. 2023-24**

**Recommended by the Board of Studies in Economics  
And**

**Approved by the Academic Council  
Devrukh Shikshan Prasarak Mandal's**

**Nya. Tatyasaheb Athalye Arts, Ved. S. R. Sapre Commerce, and  
Vid. Dadasaheb Pitre Science College (Autonomous), Devrukh.  
Tal.Sangmeshwar, Dist. Ratnagiri-415804, Maharashtra, India**

Academic Council Item No: 03 dated 08/07/2023

Name of the Implementing Institute	:	Nya. Tatyasaheb Athalye Arts, Ved. S. R. Sapre Commerce, and Vid. Dadasaheb Pitre Science College (Autonomous), Devrukh. Tal. Sangmeshwar, Dist. Ratnagiri-415804,
Name of the Parent University	:	University of Mumbai
Name of the Programme	:	Bachelor of Arts
Name of the Department	:	Economics
Name of the Class	:	First Year
Semester	:	First
No. of Credits	:	02
Title of the Course	:	Data Collection Methods
Course Code	:	ECSE101
Name of the Vertical in adherence to NEP 2020	:	Skill Enhancement Course (SEC)
Eligibility for Admission	:	Any 12 <sup>th</sup> Pass seeking Admission to Degree Programme in adherence to Rules and Regulations of the University of Mumbai and Government of Maharashtra
Passing Marks	:	40%
Mode of Assessment	:	Summative
Level	:	UG
Marks for SEE	:	50
Status	:	NEP-CBCS
To be implemented from Academic Year	:	2023-2024
Ordinances /Regulations (if any)		

## Syllabus for First Year of Bachelor of Arts in Economics

### Skill Enhancement Course (SEC) in Economics

(With effect from the academic year 2023-2024)

**SEMESTER-I**

**Course Code: ECSE101**

**Course Title: Data Collection Methods**

**No. of Credits - 02**

#### Learning Outcomes Based on BLOOM's Taxonomy:

After completing the course, the learner will be able to...

Course Learning Outcome No.	Blooms Taxonomy	Course Learning Outcome
CLO-01	Remember	Remember various data collection methods for Economics Research
CLO-02	Understand	Understand the process of preparing the data for further analysis

**Syllabus for First Year of Bachelor of Arts**  
**Skill Enhancement Course (SEC) in Economics**  
**(With effect from the academic year 2023-2024)**

**SEMESTER-I**

**Course Code : ECSE101**

**Course Title: Data Collection Methods**

**No. of Credits - 02**

<b>COURSE CONTENT</b>			
<b>Module No.</b>	<b>Content</b>	<b>Credits</b>	<b>No. of Lectures</b>
1	<p style="text-align: center;"><b>Data Collection</b></p> <ul style="list-style-type: none"> <li>• Data : Concept and types</li> <li>• Collection of Primary Data : Questionnaire, Schedule, Interview and Observation- Experiments and Surveys</li> <li>• Collection of Secondary Data</li> <li>• Selection of an appropriate method of data collection</li> <li>• Case Study Method</li> </ul>	01	15
2	<p style="text-align: center;"><b>Data Preparation</b></p> <ul style="list-style-type: none"> <li>• Data Preparation Process : Questionnaire Checking- Editing-Coding- Classification- Tabulation- Graphical Representation- Data Cleaning- Data Adjusting</li> <li>• Some Problems in Preparation Process</li> <li>• Missing values and Outliers</li> <li>• Types of Analysis</li> <li>• Statistics in Economics Research</li> </ul>	01	15
	Total	02	30

**Required Previous Knowledge**

No previous knowledge required.

**Access to the Course**

The course is available for all the students admitted for First Semester Bachelor of Arts and have opted for Economics as a Major or Minor

**Methods of Assessment:**

Vocational Skill Course, Skill Enhancement Course and the Courses having laboratory sessions shall be assessed at the end of each semester.

**Grading Scale**

The grading scale used is O to F. Grade O is the highest passing grade on the grading scale, and grade F is a fail. The Board of Examinations of the college reserves the right to change the grading scale.

**References:**

1. Bhandarkar P.L., (1994), Samajik Sanshodhan Padhati, Himalaya Publication, New Delhi.
2. Dawson, Catherine (2002), Practical research methods, UBS Publishers, New Delhi.
3. Ghosh, B.N. (1992), Scientific methods and social research, Sterling Publishers Pvt. Ltd, New Delhi.
4. Gupta S P, (1987), Statistical methods, Sultan Chand and Sons, New Delhi.
5. Kothari C. R. Garg Gaurav (2019), Research Methodology, Methods And Techniques, New Age International Publishers, New Delhi.
6. Krishnaswamy O.R.(1993), Methodology of research in social sciences, Himalaya publishing House, Mumbai.