

## Minutes of the Meeting of the Academic Council

Minutes of the Meeting of Academic Council (AC) held on 8 July 2023 at 4:00 p.m. in online mode (Google Meet).

The following members were present for the meeting.

Principal Dr. Narendra P. Tendolkar	Principal and Chairman Academic Council
Principal Dr. Anil Patil	V. C. Nominee
Principal Dr. Gajanan Wader	V. C. Nominee
Principal Dr. Shrirang Kandalgaonkar	Commerce Field
Principal Dr. Mahesh M. Bhagwat	Educationist
Mr. Prakash B. Divekar	Industry Field
Dr. Mahesh C. Burshe	Science Field
Dr. Pratap V. Naikwade	HoD Botany and Member Secretary
Dr. Sagar T. Sankpal	HoD Chemistry & COE
Mr. Channayya N. Hiremath	HoD Mathematics
Ms. Poonam Bhopalkar	HoD Computer Science
Mr. Arvind M. Kulkarni	HoD Commerce
Mr. Diwakar Patankar	HoD English
Mrs. Snehlata S. Pujari	HoD Hindi
Dr. Varsha S. Phatak	HoD Marathi
Dr. Rahul V. Thoke	HoD Economics
Dr. Sargadr A. Patil	HoD Geography
Mr. Vikas P. Shrungare	HoD Sociology
Dr. Hemant V. Chavan	Teacher Representative
Mr. Uday B. Bhatye	Teacher Representative
Mr. Ajit J. Jadhav	Teacher Representative
Mr. Subhash S. Mayangade	Teacher Representative

The meeting of the Academic Council (AC) was held on 8<sup>th</sup> July 2023 in online mode (Google Meet) from 4:00 pm onwards. At the commencement of the meeting Dr. Sardar Patil, Vice-Principal of the college, welcomed all the members of the Academic Council and expressed his sense of gratitude for their presence.

Hon. Prin. Dr. Narendra Tendolkar said that in the previous meeting National Credit Framework (NCRF), NEP 2020, was accepted principally. Referring to NCRF, as suggested by the Government of Maharashtra (GR dated 20<sup>th</sup> April 2023 and 16<sup>th</sup> May 2023) for UG &



PG respectively), in unison with UGC guidelines, various Board of Studies (BOS) have prepared their syllabi and, also, recommended evaluation pattern to Academic Council/Board of Examination (BOE) for its final approval. Dr. Tendolkar observed that in this meeting our focus is mainly on fine-tuning the course/program curricula, their titles, and evaluation pattern.

Dr. Tendolkar extended sincere thanks to all the esteemed members for their proactive participation in earlier AC meetings and proceeded to outline the meeting's agenda.

**Agenda No. 1 To read and finalize the minutes of the meeting, held on April 29, 2023.**

Hon. Prin. Narendra Tendolkar observed that the minutes of the meeting have already been sent through email with the invitation and agenda of the meeting. He appealed to all members to accept the minutes of the meeting held on April 29, 2023, if they agreed upon. All members present expressed satisfaction with the minutes of the last meeting and Prin Wader seconded the proposal to pass the resolution to finalize it.

**Resolution 1: It is unanimously resolved that the minutes of the meeting held on 29<sup>th</sup> April 2023 be passed.**

**Proposed by: Dr. Narendra P. Tendolkar**

**Seconded by: Prin. Dr. Gajanan Wader**

**Agenda No. 2. To approve the course titles of all the courses to be offered under NEP during all the years of the UG and PG programs progressively.**

Dr. Sardar Patil screened course titles for all the courses to be offered during all the years of the UG and PG programs progressively. Prin Tendolkar observed that for the first two semesters, the number of credits assigned for major and minor subjects/courses are the same so that by the end of the first year student can have the privilege to change his major subject if he desires so. Secondly for certain courses, particularly for natural sciences, because of credit limitations, the quantum of the syllabus had to be reduced without compromising the core (a vital part of the course) of the course. Further on he continued and said that all the BOS have prepared syllabi for the first year UG & PG only emphasizing all the six verticals recommended by NEP 2020. An open Elective Course syllabus was prepared by each department and put into the basket to offer anyone from the group to students from another discipline.

Dr Sagar Sankpal, Controller of Examinations (COE) said that, for certain courses, particularly courses from humanities, we have to limit the number of characters as the ERP system will not accept beyond the certain limit. With due deliberation, appropriate changes were made to the title. Prin. Dr. Gajanan Wader admitted that the course titles and credit framework are as per NEP and well prepared and should be approved.

**Resolution 2: It is unanimously resolved that the Academic Council at this moment approve the course titles of all the courses to be offered during all the years of the UG and PG programs.**

**Proposed by: Dr. Narendra P. Tendolkar**

**Seconded by: Prin. Dr. Gajanan Wader**

Annex: 1



**Agenda No.3. To approve the syllabus of new programs/courses prepared by various BoS for the first year B. A., B.Sc., B.Com., B. Voc., M.A., M.Sc., and M.Com. focusing on the NEP 2020 credit framework.**

Dr. Tendolkar observed that the syllabi for all the courses including Open Electives, Skills enhancement, IKS, etc. prepared by various BOS have, already, been shared with all the esteemed members for their perusal. He also requested all the department heads to screen the syllabus of their departments for ready reference and invite intellectual suggestions from esteemed members if any. Principal Dr. Shrirang Kandalgaoonkar opined that for students of other disciplines foundation courses/bridge courses of that particular discipline should be offered. Dr. Mahesh Burshe appreciated the efforts made by BOS members in preparing the syllabus.

Principal Dr. Tendolkar observed that as per new guidelines of NHQF//NSQF, the formulation of all vocational programs about the number of credits is, also, at par with general education credits. We have to curtail the course curriculum from 180 credits to a minimum of 132. However, we did not find the syllabus for reference on the NSQF portal and therefore we did not make any changes, neither in the syllabi nor the credits requirement for the year 2023-24. Necessary changes would be made and implemented w. e. f AY 2024-25.

Dr. Anil Patil, the principal, noted that the New Education Policy promotes the idea of students acquiring credits through online courses offered on platforms such as SWYAM, SKILL INDIA/ NSDC, NPTEL, among others. In addition to the courses developed by different Boards of Studies of the college, students should be motivated to enroll in online courses to fulfill credit obligations or for additional learning opportunities.

**Resolution 3: It is unanimously resolved that the syllabus of new programs/courses prepared by various BoS for the first year B. A., B.Sc., B. Com, M.A., M.Sc., and M.Com. focusing on the NEP 2020 credit framework is approved. It is, also, resolved that credits earned by student/s in online/offline mode through courses available and approved by appropriate academic authorities of Universities / Government be considered for credits requirement of student/s**

**Proposed by: Hon. Chairman Dr. Narendra P. Tendolkar**

**Seconded by: Mr. Mahesh Burshe**

**Annex: 2**

**Agenda No. 4. To approve the examination pattern recommended by the BoS and Board of Examinations (Continuous Internal Assessment and Semester End).**

Hon. Prin. Dr. Tendolkar observed that the college has prepared a 60:40 pattern of external (Semester End): Continuous Internal Assessment (CIA) as recommended by various BoS and BOE for first-year classes from the Academic Year 2023 -2024. Prin. Dr. Gajanan Wader added that the examination pattern is perfect and can be approved.

**Resolution 4: It is unanimously resolved the examination and evaluation pattern recommended by the BoS and BOE (Continuous Internal Evaluation and Semester End) be approved**

Annex: 3

**Proposed by: Dr. Narendra P. Tendolkar**

**Seconded by: Dr. Mahesh Bhagwat**



**Agenda No. 5. To approve the academic calendar prepared by the college for the year 2023-24.**

Prin. Dr. Sardar Patil screened the tentative academic calendar prepared by the college for the year 2023-24 and requested all the members to give feedback on it. Dr. Sagar Sankpal COE gave a brief on the commencement of courses, exam schedule as well as proposed activities of each department.

**Resolution 5: It is unanimously resolved that the academic calendar prepared by the college for the year 2023-24 be approved**

**Annex: 4**

**Proposed by: Dr. Narendra P. Tendolkar**

**Seconded by: Principal Dr. Anil Patil**

**Agenda No. 6. To make regulations regarding mobility between and within General education and vocational education.**

Dr. Tendolkar observed that NEP allows mobility between and within general education and vocational education. However, it will be discussed in the next meeting with more clarity on this.

**Agenda No.7. To make recommendations, if any, to the Governing Body about academic affairs.**

Principal Dr Tendolkar observed that Higher Education Institutions are expected to prepare an Institutional Development Plan (IDP) in unison with NEP 2020. Dr Tendolkar continued and said, that IQAC of the college, after inviting suggestions from stakeholders formally and informally, prepared tentative IDP in its meeting held on 23 March 2023. The IDP was put before the Council for discussion. Principal Dr Anil Patil appreciated the efforts of IQAC in preparing the IDP. Furthermore, he said that little more detailing is required to be done but we can accept this as a base framework. However IQAC has also considered the draft guidelines of UGC While preparing IDP, he added.

Resolution 06: It is unanimously resolved that the Institutional Development Plan of the college be approved

**Annex: 5**

**Proposed by: Dr. Narendra P. Tendolkar**

**Seconded by: Dr. Mahesh Bhagwat**

Prin Dr. Tendolkar said that as per UGC guidelines, an Autonomous institution is required to conduct academic and administrative audits regularly. For the Academic year 2021-22 and 2022-23, we have to schedule it on priority. We had requested three eminent educationists, Dr. Sanjayji Deshmukh, Professor, Dept. of Life Sciences and Former Vice-Chancellor, University Mumbai to be a convener and Prin. Dr. Gajanan Wader, Principal, Pillai College Autonomous, Panvel and Dr (Mrs.) Medha Tapiawala, Dean, Faculty of Humanities,



S.N.D.T. All three experts have given their consent. Hon principal requested the Council for their approval to the committee. After due deliberations, the following resolution was passed,

**Resolution 07: It is unanimously resolved that the Committee comprising the following members for conducting Academic and Administrative Audit of the college for 2022-23, and 2023-24 approved.**

Dr. Sanjayji Deshmukh- Convener

Prin. Dr. Gajanan Wader

Dr (Mrs.) Medha Tapiawala

**Proposed by: Principal Dr. Narendra P. Tendolkar**

**Seconded by: Mr. Prakash B. Divekar**

**Agenda No. 8. Any other matter with the permission of the chair**

With the permission of chair Dr. Sardar Patil (Vice Principal) presented list of experts for their nominations on the BoS of various subjects/courses. With due discussions names were finalized, two experts for each subject/courses.


**Annex: 6**

Hon Prin. Dr. Tendolkar observed that all the items on the agenda were covered and discussed at length.

Dr. Hemant Chavan expressed sincere thanks to all respected members for their valuable presence and fruitful discussion.

The meeting ended at 7:15 pm.

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