

**Minutes of the Meeting of the Academic Council held on 13<sup>th</sup> January 2022**

The meeting of the Academic Council was held on 13<sup>th</sup> January 2022 through the online mode from 11 a.m. onwards,

The following members were present for the meeting.

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|---------------------------------|-----------------------------------|
| 1) Dr. Narendra P. Tendolkar-   | Principal & Chairman              |
| 2) Principal Dr. Atul Salunkhe- | V.C. Nominee                      |
| 3) Principal Dr. Anil Patil     | V.C. Nominee                      |
| 4) Dr. Srirang R. Kandalgaonkar | Academician                       |
| 5) Mr. Arvind M. Kulkarni-      | secretary                         |
| 6) Dr. (Mrs.) Varsha S. Phatak- | Chairman, B.O.S. Marathi          |
| 7) Mrs. Snehalata S. Pujari-    | Chairman, B.O.S. Hindi            |
| 8) Mr. Vikas P. Shrungare-      | Chairman, B.O.S. Sociology        |
| 9) Dr. Sardar A. Patil-         | Chairman, B.O.S. Geography        |
| 10) Dr. Sagar T. Sankpal-       | Chairman, B.O.S. Chemistry        |
| 11) Dr. Pratap V. Naikwade-     | Chairman, B.O.S. Botany           |
| 12) Mr. Aninkya S. Naphade      | Chairman, B.O.S. Computer Science |
| 13) Mr. Channayya N. Hiremath-  | Chairman, B.O.S. Maths & Stats    |
| 14) Mr. Rahul V. Thoke          | Chairman, B.O.S. Economics        |
| 15) Dr. (Mrs) Meera R. Kale     | Asst. Professor physics           |
| 16) Dr. Amit S. Varale          | Asst. Professor chemistry         |
| 17) Mr. Subhash S. Mayangade    | Librarian                         |

At the commencement of the meeting, Dr. Sasrdar Patil welcomed all the members of the Academic Council. The Chairman of the meeting Hon. Principal Dr. N. P. Tendolkar expressed deep satisfaction for the presence of all the members for this meeting. Afterwards, he introduced new members of the Academic Council. Hon. Principal Dr. N.P. Tendolkar extended special thanks to Prin. Dr. S.T. Gadade and Dr. Rammana for their valuable contribution as being members of this Academic Council for almost three years, who by virtue of superannuation, have been replaced by Prin. Dr. Anil Patil and Prin. Dr. Ajay Bhamre. While introducing Prin. Dr. Anil Patil, he applauded his outstanding contributions in the various spheres of the University of Mumbai in various capacities. Prin. Dr. Anil Patil as a Director of BCUD has set an exemplary with his rare vision and prudent decisions. His strategic insight, managerial ability and ethical insistence gave the BCUD department a new introduction and profound respect.

Prin. Dr. Ajay Bhamre, today he could not make it convenient to attend for some reason, is a known scholar in the field of Commerce and Accounts. His intellect and perseverance have proved useful for all the colleges in the University of Mumbai. Athalye-Sapre-Pitre College has a long association with these two revered personalities and being members of our Academic Council is a golden opportunity for us to seek their guidance and enduring co-operation. Their huge and rich experience in the field of education will, certainly, be useful in developing our college with new dimensions as expected in the autonomy. I welcome these two scholars on our Academic Council on behalf of ASP College and DSPM.

In the introductory part, Hon. Principal Dr. N.P.Tendolkar gave the brief outline of the B.Voc. Courses run by the college, motto behind running these courses, the procedure adopted, personalities and institutions involved, legalities chalked out, difficulties faced and challenges overcome.

He added that, we are in the third year of autonomy and certainly going for B.Voc was a new challenge for us which we accepted to shape the future of the local students who are in fair need of employment. The courses we designed for the B.Voc programmes belong to Banking and Finance, Geoinformatics and Agriculture sector. The students of Geoinformatics who completed their first year and got the Diploma Certificate were placed amicably and did not show any further interest in continuation.

The following things were discussed in the meeting and, consequently, the resolutions were passed.

***Agenda No. 1: Reading and finalisation of minutes held on 18th June 2021.***

Hon. Principal and Chairman of the meeting Dr. N. P. Tendolkar appealed all the members to finalize minutes of the meeting of the last Academic Council held on 18<sup>th</sup> June 2021.

Hon. Dr. S.R. Kandalgaonkar expressed satisfaction about the minutes of the last meeting and seconded the proposal to pass on the resolution to finalize it.

***Resolution No. 1***

It is unanimously resolved that, the minutes of the last meeting of the Academic Council held on 18<sup>th</sup> June, 2021 is approved.

Proposed by – Dr. S.R. Kandalgaonkar

Seconded by – Dr. M. W. Jakhi

***Agenda No. 2: First Year progress report of B.Voc. programe Academic Year 2020-21***

While discussing the progress report of B.Voc. programme, Hon. Dr. N.P. Tendolkar briefed the meeting the pandemic situation and its worsened condition. He added that this whole affected the functioning of the B.Voc. programme, and therefore, the teaching was conducted in the online mode. Since the B.Voc is a skill oriented programme, the practical part of the curriculum is significant one. However, the teacher conducted most of the practical using simulation methods. Teachers completed the curriculum in a satisfactory manner and study material was circulated up to their satisfaction. Due to the Strict regulations of the Govt. of Maharashtra, field visits, study tour and other practicals had limitations to conduct in full-fledged manner. While speaking about the second year B.Voc. Geoinformatics, he added that the students who completed their first year, got the Diploma Certificate, placed amicably and did not show any further interest in continuation.

He, further, asked Dr. P.V.Naikwade and Mr. A.M.Kulkarni to brief the progress report of Sustainable Agriculture and Banking & Finance.

Dr. P.V. Naikwade informed about the teaching pedagogy followed in the first year curriculum. He added that the 8 students have been enrolled for the first year and the 14 students for the second year. Lectures were mostly conducted in online mode and whenever we got the opportunity to conduct the college in offline mode, the practical part was completed. In addition to that guest lectures were arranged of scholars belonging to various domains i.e. education and industry to enrich the learning experience of the students.

Mr. A. M. Kulkarni briefed about the conduction of the course. He added that the 9 students have been enrolled for the first year and the 17 students for the second year. The lectures were conducted mostly in the online mode. However, Practicles were covered, when the college was conducted in offline mode. Guest lectures of scholars belonging to Industry, Banking, Insurance and Finance were arranged in regard to enrich the learners. In additions to that lectures were conducted for the sake of inculcating skills related to the concerned fields.

***AgendaNo. 3: Approval for the syllabus designed and developed by BOS in Vocational subjects for the second year B.Voc. Program.***

Hon. Principal Dr. N. P. Tendolkar conveyed the meeting about the drafting of syllabi. He, further on, informed that for the designing of syllabi; the college had constituted a core committee consisting of scholars from academia, industry and social field. While preparing the draft of the syllabi number of deliberations and discussions took place among these experts. The draft prepared by the core committee was sent to every member of the concerned BOS for perusal and inviting their suggestions. Core committee incorporated

suggestions if any and the final draft was put before the BOS and got approved after an elaborative discussion.

Hon. Dr. S.R.Kandalgaonkar expressed his satisfaction regarding the process of designing and content of syllabi. However, he informed that some points were mailed to be discussed and considered for the formulation of the syllabi particularly for B.Voc. Banking & Finance.

Hon. Prin. Dr. N. P. Tendolkar welcomed the suggestions given by Dr. S. R. Kandalgaonkar. He read out some of his valuable suggestions, mainly subscription, RBI bulletins, visiting to RBI library and publication department, practicals based on annual reports of public sector banks, visiting to nationalised and private sector banks for training of documentation, conducting short term courses in collaboration with NSDL, conducting Tally Pro. program etc. He assured that the suggestions will be taken into consideration during framing of the syllabi for the third year B.Voc. program.

Dr. Tendolkar asked Mr. A.M. Kulkarni and Dr. P. V. Naikwade to brief about course content, syllabi and course outcomes of Banking and Finance and Sustainable Agriculture for the III<sup>th</sup> and IV<sup>th</sup> Semester of second year B.Voc.

Dr. Naikwade briefed about course outcomes. After the completion of first year, the student will get a basic knowledge of preparation of manure, organic farming, horticulture and basics of agronomy. At the end of the second year, the students will be able to cultivate fruits and plants in an organic manner, skills of water management, agro-dependent businesses like silk and mushroom production, vegetable and spices cultivation, fundamental knowledge of plant pathology, disease management and preparation of bio-fertilizers and bio pesticides.

Mr. A.M.Kulkarni briefed about the course structure, subjects involved, credits allotted and the completion of teaching part. He added that it was rather challenging to conduct practical in the online mode, but, however, the staff managed it using simulation method and various online platforms.

He further briefed about the course outcomes. After completion of first year i.e. Diploma; the students will be able to be an Insurance Agent or can handle a clerical job in bank. After the completion of second year, the students will be able to be an Administrator and offices job in bank and can work as a Development Officer or an Insurance Advisor. The syllabi contents are oriented in this direction.

Dr. Anil Patil, the University Nominee, expressed his sense of satisfaction and added that the way the curriculum had conducted and completed is laudable. He appreciated the efforts, especially, taken for the completion of practicals.

Dr. S. R. Kandalgaonkar, the expert, expressed satisfaction for the content of the syllabi and appreciated that the models of skill council have been considered aptly.

Hon. Prin. Dr. N.P.Tendolkar appealed all the members to pass the resolution regarding the syllabi.

***Resolution No.2***

It was unanimously resolved that the syllabi designed for Banking & Finance and Sustainable Agriculture of the second year B.Voc. w.e.f. 2020-21 be approved.

Proposed by – Dr. Meera Kale

Seconded by – Dr. Atul Salunkhe

***Agenda No. 4: Finalizing Academic Calender for B.Voc Programmes.***

Hon. Principal Dr. N.P.Tendolkar informed that the academic calendar for the B.Voc. programme is, already, sent to all the members along with the notice of the meeting. Hon. Principal Dr. N.P.Tendolkar briefed the meeting that a tentative academic calendar has been prepared, but due to stringent conditions laid by the Govt. of Maharashtra and University considering the pandemic situation, we have to follow the academic calendar prepared by the University of Mumbai. He appealed all the members to approve the same.

***Resolution No. 3:***

It is unanimously resolved that the academic calendar for the B.Voc. programme be approved.

Proposed by – Mr. S. S. Mayangade

Seconded by – Dr. A.S.Varale

***Agenda No. 5: To make resolutions regarding admission procedure and passing criteria.***

Hon. Prin. Dr. N. P. Tendolkar briefed about admission process and passing criteria for the B.Voc. He added that the rules and regulations regarding the admission and passing have, already, been sanctioned in the respective Board of Studies and sent to all the respected members for perusal. He, further, briefed about the admission procedure for the B.Voc programme. He informed the meeting about the UGC rules for admission procedure. The entry-point qualification for the B.Voc. is H.S.C. Any HSC passed out student from any faculty can apply for any B.Voc. course. The structure of the B.Voc. is, almost, similar to the University Degree with a little difference. After the first year, a student can get Diploma, after second year Advance Diploma and after third year the Bachelor Degree.

As far as the passing criteria and evaluation system is concerned, we have been following guidelines of sector skill council & University of Mumbai's regulation framework.

Prin. Dr. Anil Patil, the university nominee expressed, his satisfaction regarding the admission process and passing criteria. Dr. N.P.Tendolkar appealed all the members to pass the resolution regarding the same.

**Resolution No.4**

It was unanimously resolved that the admission procedure and passing criteria for the B.Voc. be approved.

Proposed by – Dr. Anil Patil                      Seconded by – Dr. M.W.Jakhi

**Agenda No. 6: Any other subject with the prior permission of the Hon. Chairman**

No other matter was to be discussed.

Dr. Meera Kale, on behalf of the college, extended sincere thanks to all the present members in various capacities for attending the meeting and making the discussion fruitful.

The meeting ended at 12:30 p.m.



Principal & Chairman

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