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## **DEPARTMENT OF COMMERCE**

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### **Minutes**

**Minutes of the meeting of the Board of Studies (Commerce) held on 25<sup>th</sup> April 2019 in the Department of Commerce, ASP College, Devrukh at 11.00 a.m.**

**Following members were present for the meeting.**

- 1) Dr. M. H. Magdum (Head of Department)**
- 2) Prof. Dr. Kinnary Thakkar (Professor and Head, Department of Commerce, University of Mumbai)**
- 3) Mr. Vaibhav Sardesai (Industrialist)**
- 4) Mr. A. M. Kulkarni (Assistant Professor)**
- 5) Mr. S. R. Sonawane (Assistant Professor)**

At the commencement of the meeting, the chairman of the BOS Dr. M. H. Magdum welcomed the members and heartily expressed his sense of gratitude for their presence.

Dr. M. H. Magdum informed members that the Hon. UGC and the University of Mumbai conferred Autonomous Status on the college w.e.f. Academic Year 2019-20 for the initial period of 10 years. He, further on, added about the department, various activities conducted in, programmes offered, infrastructure facilities available for, on-going projects etc. He, also, briefed about the purpose behind designing the new syllabi under the status of autonomy as per UGC guidelines.

Dr. Kinnary Thakkar, the subject expert, expressed the sense of gratitude towards the Hon'ble Principal, Management and the Staff and showed appreciation for giving an opportunity of being a member of the BOS.

The following matters were discussed in the meeting and, consequently, the resolutions were passed.

### **Agenda-**

- 1. To review old syllabi of F.Y.B.Com according to the suggestions and recommendations given by the BoS regarding the courses of the study, academic regulations, curricula with modifications thereof with or without.**

Old syllabi of F.Y.B.Com Accountancy Sem – I was reviewed in order to design new syllabi of the same. Member of BOS, Dr. Kinnary Thakkar observed that the syllabus of

Accountancy subject of F.Y.B.Com is not up to that marked students are facing lot of problems in solving Final Account topic at FY level for that one module should be introduced on Preparation of Trial Balance. She, also, suggested Hire Purchase Module should be replaced by Bank Reconciliation Statement which has practical applications in today's current scenario. Further, she suggested to conduct Practical Oriented Learning courses. In addition to that she also conferred her views regarding the commencement of bridge courses on the opening, closing and journal entries.

Regarding F.Y.B.Com's Commerce subject, there is no need to change syllabus as suggested by Mr. A. M. Kulkarni and the same is agreed by Dr. Magdum and Dr. Kinnary. Dr. Kinnary suggested that for more practical we should add surveys particularly related to Women Entrepreneurship and we should take brief report of one or two page in a group.

Mr. Vibhav Sirdesai accentuated about keeping more focus on the commencement of the tourism related courses which, in turn, serve the purpose of the employment. He, further on, added that tourism related businesses to be evolved manufacturing, artist or service related.

**Resolution:** It is resolved that the revised syllabi of F.Y.B.Com in the subject of Accountancy Sem – I Hire Purchase Module should be deducted in that place Bank Reconciliation Statement should be added.

Proposed by Mr. A. M. kulkarni

Seconded by Dr. M. H. Magdum

## **2. To decide upon instructional and evaluation arrangements, methods and relevant procedures.**

Dr. M. H. Magdum, Chairman of the BOS in the subject Commerce informed about the existing evaluation process and semester pattern as per the University instructions/ordinances. Based on the recommendations given by the examination committee, Dr. M. H. Magdum informed that let the semester pattern be continued and evaluation/ examination pattern for each subject/courses be 70:30. Thirty marks will be allotted for the Continues Internal Evaluation and 70 marks for the Semester End Examination. Thus, the nature for the Continues Internal Evaluation system for 30 marks was decided as per the following:

- |                                       |            |
|---------------------------------------|------------|
| 1) Class test:                        | 10 Marks   |
| 2) Active Participation in the class: | 10 Marks   |
| 3) Live Projects /                    | } 10 Marks |
| Home assignments/                     |            |
| Surveys/                              |            |
| Case Studies/                         |            |
| PPT Prsentation                       |            |

In addition to that, the chairman of the BOS sighted into the external evaluation pattern also. He put forth the pattern of the external examination for 70 marks before the BOS as per the following:

**External evaluation for 70 Marks Question Paper Pattern** **Time: 2.5 hours**

| No.          | Question Paper Pattern<br>All questions are compulsory                         | Marks     |
|--------------|--|-----------|
| Q.1          | Answer any two from the following (Based on Chapter I)<br>a)<br>b)<br>c)       | 15        |
| Q.2          | Answer any two from the following (Based on Chapter I)<br>a)<br>b)<br>c)       | 15        |
| Q.3          | Answer any two from the following (Based on Chapter I)<br>a)<br>b)<br>c)       | 15        |
| Q.4          | Answer any two from the following (Based on Chapter I)<br>a)<br>b)<br>c)       | 15        |
| Q.5          | Write a short note on any two. (Based on each Chapter)<br>a)<br>b)<br>c)<br>d) | 10        |
| <b>Total</b> |  | <b>70</b> |

Here, it was expected that the student must secure the minimum score of 40 % both in the course and evaluation heads, separately, so as to declare him/ her successful in that course. Dr. Kinnary Thakkar agreed with the same evaluation pattern promoted in.

Considering the recommendations by the examination committee and all the B. o. S members with regard to the conduct of examination and evaluation process and passing criteria, the following resolutions were designed.

**Resolution:**

It is resolved, unanimously, that the proposed patterns for the internal evaluation for 30 marks and the external evaluation for 70 marks were accepted.

**3. To prepare the list of examiners, moderators and paper setters.**

The BOS Chairman Dr. M. H. Magdum briefed about the necessity of external examiners, Moderators and Paper setters. He extended his views by conveying that the examiners, moderators and paper setters be selected by the nearby milieu for the sake of convenience. Accordingly, the list of examiners, moderators and paper setters was finalized. It was, further on, suggested that some of the examiners, moderators and paper setters be the most senior and scholarly faculties either from the academic institutions around or from the outside.

**Resolution:** It is resolved, unanimously, that the list of examiners, moderators and paper setters was accepted.

**4. To commence skill-based certificate courses for the UG Programmes**

Dr. Kinnary Thakkar recommended that as the college belongs to the rural milieu and, therefore, in order to hike the employability ratio, the new certificate courses based on skill such as Certificate Course in Banking and Finance, Certificate Course in Research Methodology, Certificate Course in Rural Entrepreneurship etc. be commenced. The BOS insisted on commencement of Certificate Course in GST with Tally in this academic year.

**Resolution:**It is resolved, unanimously, that the list of certificate courses was accepted.

**5. Any other relevant matter with the permission of the chairperson**

No other proposal.

Dr. M. H. Magdum extended his sincere thanks to all members for their hearty contribution and valuable advices as well as suggestions for the sake of development of the department.

The meeting ended at 1:45 pm.

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